

Mrs. Heacock's Class

*** Classroom Expectations,
Rules, Procedures &
Consequences**

* ** * Call to Attention * ** *

* When you hear the tone, draw your attention to the front of the room, while you simultaneously become aware of your breathing. Count how many breaths you take before you can't hear the sound anymore (more is not better).



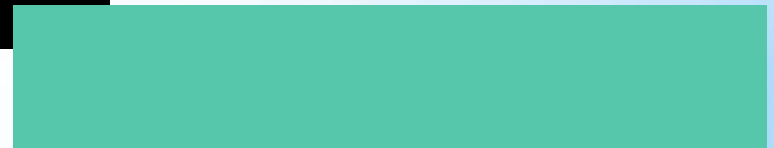
Raise your hand (or paw) high.



*** ** How to ask a question ** ***

*Expectations

*Are on the wall if you need a reminder



* Class Rules

WHY??

To ensure an environment where every student has the opportunity to be successful

* Also on the wall to help you remember

- * Show respect for your teacher, your fellow students, visitors, the things in this classroom and yourself.
- * Be in class on time, with homework complete and all supplies necessary, ready to work.
- * Do not speak when others are speaking.
- * Keep your language and attitude clean.
- * Your teacher dismisses you, not the bell.

* **RESPECT**

- * Be present - paying attention to the activity at hand, not your phone or a distraction.
- * Academic honesty is expected of all students at all times.
- * Absolutely no copying. This means you should only have your paper in front of you at all times. You should not be looking at another student's paper either physically or digitally.
- * Do your best work and take responsibility for your actions.
- * Come to class ready to work and to learn.

 **INTEGRITY**

- * Keep a fair and objective attitude toward those whose opinions and actions may differ from your own.
- * You do not have to agree with someone to get along with them.
- * Be a positive participant and an active listener.

* **TOLERANCE**

- * Look outside yourself and your circumstances and try to understand someone else's situation.
- * Listen to understand.
- * Examine your own attitude.
- * Consider your word choice carefully.

* **EMPATHY**

- * School Tardy Policy will be followed.
- * If you are tardy, sign-in on the Tardy Sheet.
- * Quietly come in and get going.

*Tardy

ELECTRONIC DEVICE ETIQUETTE & EXPECTATIONS—

- When you come into class, your electronic device and ear accessories must be off and put away.
- Any cell phone use during class will result in confiscation of your device and loss of participation points.
- No warning are given.

 **Cell Phones**

NO ELECTRONIC DEVICES MAY BE OUT DURING THE ENTIRE TESTING PERIOD.

☐ On the day of a test you will turn off your phone, put it in your backpack and place your backpack in the front of the room. Make sure you leave out anything you want to do after the test, you will not be able to access your backpack until I release it.

☐ If you have an electronic device out or on you while anyone is testing, your device will be sent to administration and you will receive a zero on the entire test.

* Cell Phones

1. Get your spiral
2. Sit-down
3. Start writing your spiral with the daily objective, opener, and daily plan.
4. You need to be in your seat writing your spiral by the time the bell rings or you are late.

*Pre-Class Procedures

* Quick note on Spirals

C. Spiral notebooks: EVERYDAY, WRITE:

1. The date and day, daily objective, opener, daily plan and DGQ
2. Do the Opener: a short assignment to begin class - write the question AND the answer in your spiral
3. Daily Plan: overview of class
4. DGQ's: Stands for Daily Geography Questions - we do this at the end of class
 - Write out the Question and the Answer
 - Answer using the atlas on your tables
5. Homework - write in your agenda only

D. Notebook Quizzes - every Monday

1. 10 questions - you can use your spiral!
 - a. 5 on Today's plan/Openers
 - b. 5 on DGQ's

Please note: The projection will only stay up for 5 minutes.



Math Problem:

@9 Notebook Quizzes per term at 20 points each equals how many points?

1. Students will sit quietly and complete their spiral while teacher checks roll, prepares materials, etc. Projection is only up for 5 minutes. This is the time to do it.
2. Students will sit and listen as teacher goes over the Daily Plan
3. Questions will be will be entertained after going over Daily Plan

***Class Begins/bell rings**

* Food and Drink

- * Snacks allowed
 - * Not a meal
- * Drinks with a lid allowed
 - * NO SLUSHIES or open drinks that may spill. Must have a lid.
- * Food privileges will be taken from the whole class if:
 - * You take advantage
 - * You leave a mess on the desk or floor
 - * You are generally rude
 - * This goes back to respect



1. Students will complete table duties.
2. Students will return to their seats and sit quietly
3. Teacher will give any final instructions and/or reminders
4. The teacher will dismiss class when classroom and students are in order.

***Teacher dismisses you, not the bell

***5-10 minutes before Bell**

* Type of Activity Guidelines



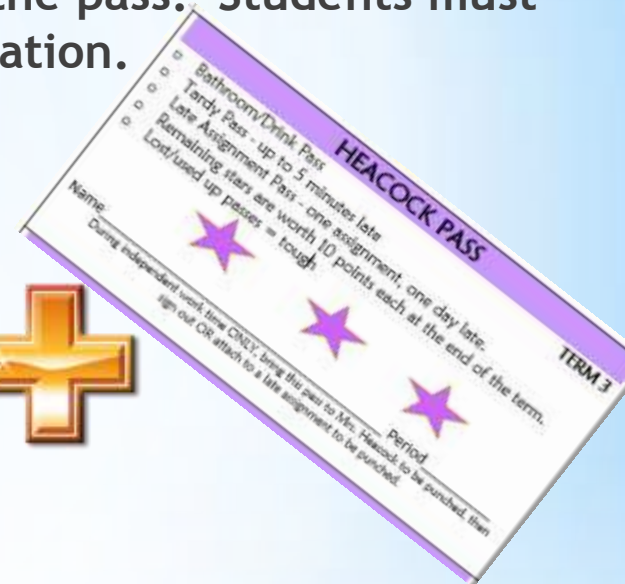
	Independent	Partner	Group
* <u>Conversation</u> -	None	Quietly w/ partner	Quietly w/ group
* <u>Help</u> -	Teacher	Ask Partner; then me	Ask 3; then me
* <u>Activity</u> -	Just you	Each turns in work	Turn in 1 assignment
* <u>Movement</u> - (you may get up to get a tissue, sharpen pencil, etc. - you may not get up to talk to someone)	Only w/ Permission	Only w/ Permission	Only w/ Permission
* <u>Participation</u> -	Raise Hand or Teacher Request	Partner Only	Group Members Only

* Procedure for Leaving Classroom

* Students must have available passes.

* Students will sign out when leaving class and take the pass. Students must sign in upon return and put pass back in proper location.

Date	Name	Reason	Time Out	Time In
8/12	Dwight Schrute	RR	1:20	1:23
8/15	Tanisha Ray	Library	9:33	10:05
8/16	Pam Beasley	Office	11:15	11:22



*** Permission to leave the classroom for getting a drink, going to the restroom, library, etc., is a privilege and will be at the teacher's discretion. Do not abuse this privilege!!! ***

- ❑ You get one per term with three opportunities
- ❑ If you lose it or use it up - too bad
- ❑ If you are late to class, your pass is no good that day
- ❑ Left over stars on passes may be used as 10 points extra credit at the end of each term.
- ❑ How to use it: wait for an appropriate time to ask to use the pass. (individual work time)

 **Passes**

* Interactive Notebooks

- * We use INBs- keep your papers in order according to the order they were received or as instructed.
- * Pages need to be numbered
 - * You will be given a INB check paper at the time of the INB check and you need to put the page number of each assignment on it for grading
- * Everything must be glued into your notebook with the boundary of the INB
- * Units need to have a tab identifying them with the Unit and Title of the Unit
- * You will receive a grade for your ability to follow these directions on each INB Check
- * The day the INB is due is NOT the day to glue in work

B. NO LATE WORK ACCEPTED

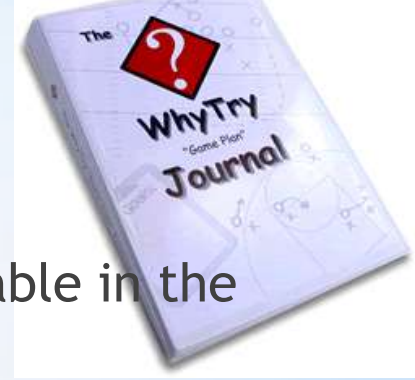
1. Students will have one day to make up work missed for every EXCUSED absence. Students have three days from their return to school to excuse their absences.

2. You can find copies of work on my website: mrsheacock.weebly.com

*** If you are lazy... your grade will drop!!!!**

* What happens when you miss class?





A. Make-up work: Located at the back of the room on the table in the designated file box (check my website too!)

- it is THE STUDENT'S responsibility to pick up missed work
- paper copies are filed by unit in the classroom
- digital copies are located in the Student Lesson Plan - a link to the plan is located on my website
- notes, openers, DGQs missed you will need to get from the Student Lesson Plan
- Notebook Quizzes located in white binder at back of room

*Absences do not excuse work. Missed work must be made up within the number of days missed. If something is due, it's due.

*** Make-up Work**

B. Making-up a Unit Test (or quiz): If you have an excused absence on the day of the test, you may make-up the test on a Thursday before or after school. A schedule of make-up times will be made available to the class. If you do not make it up, you will earn a zero on the test.

*** Make-up a Unit Test**

- * Email is the best and will be answered the quickest
- * ALWAYS include your name in the email - I check it on my phone and it doesn't say who it is from
- * Learn to write an email appropriately
 - * Dear or Hi Mrs. Heacock,
 - * This is _____, I need...
 - * Sincerely, Sign it again

* **Contacting me**

* Substitutes

* All students will follow our regular class procedures, however, the sub interpretation of my instructions and their rules and preferences will be the law of the land.



* A bad report from sub may result in immediate referrals and/or a more strenuous class the next time I am gone.



* A good report from the sub will allow me the option of a less strenuous class the next time I am gone.



* Consequences for not acting RITE

(Teacher reserves the right to bypass levels and issue an immediate referral)

Step 1 - Warning/Possible Parent Contact

Step 2 - Student time-out/possible parent contact

Step 3 - Detention & parent call

Step 4 - Detention/TNS/Parent Contact

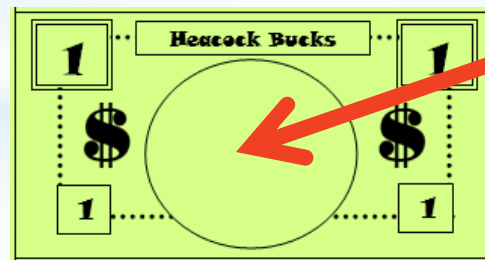
Step 5 - Offense - Office Referral

*** Steps may be skipped depending
On the situation.*



*Rewards

- * Heacock Bucks are points
- * If you run out of stars, you could use 10 to use the restroom
- * If you want to add points to an assignment, attach Heacock Bucks with a paperclip
 - * May not be used on tests or quizzes
 - * May not add more than 10% of the total possible points
 - * My grades are NOT weighted - points are points - turn them in!
- * OR Turn in bucks/pass at the end of the quarter for extra credit



Note: Heacock Bucks are not valid without embossed symbol

*My Pet Peeves

- Complaining/Whining
- Talking while I'm talking
- Messing with my stuff
- Manipulation/taking advantage
- Leaving a mess or writing on desks/walls
- Asking me Your grade or asking how an assignment will affect your grade: Take responsibility for yourself. Please don't make me chase YOU down to get YOU to do something about YOUR grade..(see my point?).

*How to Prove Others Wrong

- Take out a piece of paper, write your name on it.
- Reflect on the following video.
- How does it make it you feel?
- What have you already done in your school career to counteract the naysayers?
- What can and will you do differently from this point on?
- NOW WATCH: [How to Prove Others Wrong | Jonathan Mooney](#)